

Newsletter

STRIVES TO MAINTAIN THE HIGHEST STANDARD OF
ETHICS, INTEGRITY, PUBLIC TRUST AND AWARENESS
IN THE PUBLIC PROCUREMENT PROFESSION.

cfcnigp.org



Summertime Vibes!

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VISION	To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public procurement professionals throughout Central Florida.
MISSION	Provide our chapter members with opportunities for professional development and the exchange of best practices.
CORE VALUES	<p>The Central Florida Chapter of NIGP shall adhere to the following core values:</p> <ol style="list-style-type: none"> 1. Ethics 2. Integrity 3. Professionalism 4. Diversity 5. Education and Professional Growth 6. Service to Stakeholders



PRESIDENT'S MESSAGE

Hello Chapter Members,

Summer is here and we are gearing up for our next chapter meeting, a special event, our Reverse Trade Show, and more FREE Pro-D Opportunities. Thank you to all members that attended our Committee Leadership Bootcamp and Family Day!

Chapter Membership Meeting: Register for the Friday, July 12, 2024 Chapter Membership Meeting. Our own Zulay Millan from Orange County Government is presenting "Let's Get Awkward! A Candid Look at Unpredictable Procurement Plot Twists".

Pirates Dinner Adventure, 2024 Adult Special Event: Join us at Pirates Dinner Adventure, Orlando, FL on Saturday, October 5, 2024, 4 PM. The event is available for 1- or 2-person parties. \$34 per person.

Reverse Trade Show: *Reverse Trade Show is Friday, November 8, 2024, 8:30 AM to 3:30 PM. Doors open at 7:30 AM (or earlier) for set up.*

- Please have one or more of your team members to attend and represent your agency. Registration is open on www.cfcnigp.org!
- **NEW LOCATION: Doubletree by Hilton Hotel Orlando at SeaWorld!!!**
- Earn more [scholarship points](#) for early registration.
- Register on our website for [room giveaways](#) for Full Day Agency attendees!
- Existing scholarship points can be used for hotel rooms the day before and the day of the event!
- Hotel room raffle registration ends on June 28, 2024. Winners to be announced at the next chapter meeting.

You will receive emails soon regarding marketing the Reverse Trade Show to your vendors. Please assist all you can. Volunteer positions are still available! Please contact me if you are interested.

Committee Leadership Boot Camp: First ever Chapter Committee Leadership Boot Camp held on Friday, May 3, 2024, 10AM, at the Renaissance Senior Center before the Chapter meeting (In-Person Event) was attended by 23 Chapter members. Together we shared impactful insights, learned about the Chapter, and engaged in collaborative excellence. We plan to connect again at the next Committee Boot Camp in 2025!

NIGP FORUM (In-Person): Are you going? Let me know. I will be compiling a list of Chapter members attending to share. There may be an opportunity for us to meet up, sit together during plenary sessions, and share ideas. You will be invited to sit with the Chapter at the awards ceremony. We may even be able to get a chapter group photo.



PRESIDENT'S MESSAGE (CONTINUED)

Pro-D Opportunities Scholarships (NEW): Please look on our website for new Pro-D Opportunities Scholarships to enter for. These are the last ones for this year. Please look to our website for raffle registration and details.

1. Advanced Legislation and Legal Environment, 2-Day Course Registration, Wednesday to Thursday, November 13-14, 2024.
2. Core Certificate: Foundations of Sourcing & Contracting, 3-Day Course Registration, Wednesday to Friday, November 20-22, 2024.
3. Core Certificate: Foundations of Strategy & Policy, 2-Day Course Registration, Thursday to Friday, December 12-13, 2024.
4. Leadership Summit Edge or Impact, Saturday to Tuesday, February 22-25, 2025, Registration and Airfare Only. **Does not include hotel.**

Pro-D Opportunities Scholarships for NIGP FORUM (In-person): Congratulations to our scholarship winners Lisa Kessecker, CPPB, FCPA, TPS, FF&E Coordinator, with School District of Osceola County, FL and Wil Henzmann, NIGP-CPP, CPPB, Senior Procurement Agent, with Brevard Public Schools! They won our **NIGP FORUM (In-Person) August 25 - 28, 2024 opportunity!**

Mentoring Committee: If you are interested in being a mentor or a mentee, please contact Chair Fatima Calkins at Greater Orlando Aviation Authority at FCalkins@goaa.org and [407-825-2044](tel:407-825-2044) (office phone). Do you have questions or answers on procurement or Chapter matters? This is great opportunity to build a relationship with another member! We are looking for both mentors and mentees.

Get Engaged. Get Connected: I want to encourage members to evaluate your talents and strengths and identify if there are any committees or task forces opportunities that you would like to be engaged. Committee chair and member positions are available. We benefit from having active engagements. Please do not hesitate to contact me or other board members with any questions or suggestions. The list is on our website under committees or email me for a copy. If you would like to partner with someone in a position that is filled, we can do that too!

Thank you for all you do Chapter Members!

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB

2022-2025 President

president@cfcnigp.org



OFFICER MESSAGES

Vice President's Message



Hello summer and hello friends! I can't believe it's already June! And don't even get me started on how hot it already is. I sometimes feel like the Wicked Witch in the Wizard of Oz.....I'm melting, I'm melting!

We've got a packed calendar for the rest of the year! We've got some great programming planned, the Reverse Trade Show is in a new venue and should be one of the best we've had. There's a special Adults Night Out at Pirates Adventure on October 5. Can't wait for that! Then of course the state of the chapter in December and a baking contest that I hope a bunch of folks will participate in. And we get to eat the entries; how great is that! It promises to be an exciting 6 months!

For those of you that will be attending Forum, I'm coordinating time for us to spend together so please send me your cell phone numbers. Mine is (863) 528-7062, just text me and let me know who you are. I'm looking forward to scheduling a dinner for us on one of our free nights and maybe a lunch or two! We'll have a table up front at the Awards Banquet so I'll try to take a picture of where we are at and send it out via group text. Fingers crossed that we take home another banner for Chapter Operations or Professional Development! And of course we'll need to do the requisite photo!

Have yourself a happy summer! I'm looking forward to spending time with all of you!

**Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President**

Treasurer's Message

Happy July everyone! I hope everyone is enjoying their summer. Be sure to register for the July Membership meeting where we *Get Awkward* with Zulay Millan from Orange County Government. It is a presentation you won't want to miss! When attending the meeting virtually be sure to log in with your name or email me at treasurer@cfcnigp.org if you log in as a group, to ensure you receive credit for attending the meeting.

It's never too early to sign up for the Reverse Trade Show. This year's RTS will have some significant changes from past years, including a new venue at the DoubleTree at SeaWorld. RTS is fantastic event for networking and expanding your vendor base. Don't forget to invite your vendors to the event. If you have any issues or questions about meeting/event registration, please don't hesitate to contact me.



**Sean Hynes, NIGP-CPP, CPPO, CPPB
CFC NIGP Treasurer**

Secretary's Message



Hello CFC Members! Happy Summer! I

Congratulations to members who earned a certification during the latest exam window! Job well done!

There is a lot coming up in the next few months from our July Membership meeting, on July 12th, to the CPPB/CPPO Study Group starting backup for the Fall Session at the beginning of August, followed by Forum at the end of August, our September Workshop on September 27th and our Adult's Night Out at Pirate Dinner Theater on October 5th. I hope you will find some way to get connected!

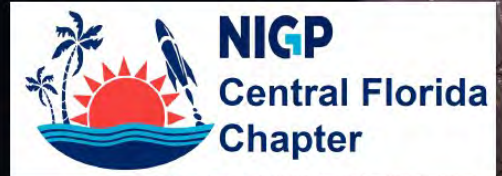
**Nick Canjar, NIGP-CPP, CPPO, CPPB
CFC NIGP Secretary**

2024 Dates to Remember

Day and Date	Times	Type	Event	Topic
Friday, July 12, 2024	12:00 - 2:00	In-person & Virtual	July Chapter Meeting	Zulay Millanz “Let’s Get Awkward!”
August 25—28, 2024	8:00 - 5:00	In-person & Virtual	NIGP Forum	Charlotte, NC
Friday, September 27, 2027	9:00 - 3:00	In-person & Virtual	Fall Workshop	<p>Morning Session: Hon. Ric Keller, US House of Representatives</p> <p>10:00 am—11 am Leadership Communication</p> <p>11:00 am—12:00 pm Leading with Civility</p> <p>Afternoon Session : Carrie Mathes</p> <p>Can You Relate? Expanding Your Sphere of Influence</p>
Saturday, October 5, 2024	3:30—7:00	Pirates Dinner Adventure 6400 Carrier Dr Orlando, FL 32819	Adults Night Out	<p>Join us for Pirates Dinner Adventure, 2024 Special Adult Event! The Chapter is subsidizing part of the rides and lunch option to make this more affordable for our members.</p> <p>The cost is \$34 per adult, max 2 adults per party! Limited to the first 50 registrants!</p> <p>Deadline to register is September 3, 2024!</p>
Friday, November 8, 2024	8:30 - 3:30	In-person	Reverse Trade Show	
Friday, December 6, 2024	12:00 - 2:00	In-person & Virtual	Holiday Chapter Meeting	State of the Chapter
Thursdays	11:00 - 12:00	Virtual	CPPO/CPPB Study Group	Will resume in August.



"Act as if what you do makes a difference. IT DOES." William James



Navigating the RFP Process

May 3, 2024

Tabatha Freedman, MBA NIGP-CPP, CPPO, CPPB

Nick Canjar, NIGP-CPP, CPPB

Sean Hynes, NIGP-CPP, CPPB

Katrina Ponzini, M.Ed., NIGP-CPP, CPPB

On May 3, 2024, Tabatha Freedman, MBA NIGP-CPP, CPPO, CPPB Nick Canjar, NIGP-CPP, CPPB Sean Hynes, NIGP-CPP, CPPB Katrina Ponzini, M.Ed., NIGP-CPP, CPPB presented “Negotiating the RFP Process” to the Central FL Chapter of NIGP Members.

This was an in depth look into the Request for Proposal process, issues procurement professionals encounter, and a discussion of solutions to those issues.

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB

Chapter President

E: tfreedman@volusia.org

P: 386-822-5702



Upcoming Meeting Sneak-Peek

Our July meeting will have our very own Zulay Millan talking to us about Uncomfortable Conversations. As I have had many of these types of conversations in the workplace, I am eager to hear what she will be sharing. I hope you all will join us, either virtually or in-person.





The Central Florida Chapter of NIGP Presents...

Fall Workshop

Virtual or In-Person



We have a split session for this event! In the morning session former US House of Representative member Ric Keller will provide us information on 2 important leadership topics: **Leadership Communications and Leading with Civility**. Then in the afternoon Carrie Mathes, Manager, Orange County Government will enlighten us on how we can **Expand our Sphere of Influence**. Hot lunches will be provided to all that attend in-person so pencil this in on your calendars!



Friday, September 27, 2024

Schedule

9:00 – 9:15.....	Registration
9:15 – 9:45.....	Chapter Meeting
9:45 – 10:00.....	Break
10:00 – 12:00	Hon. Ric Keller
12:00 – 1:00.....	Lunch
1:00 – 2:30.....	Carrie Mathes

Register now at www.cfcnigp.org. Cost is \$20.00 for either in-person or virtual attendance, for both chapter members and non-members.

Lunch is offered for in-person attendance only. Attendees will be granted 3.5 hours of continuing education credits for NIGP or UPPCC certification/re-certification.

COMMITTEE BOOTCAMP



Member Benefits



1

Growth

Join a committee to take on leadership roles, broaden your expertise, and contribute to shaping the future of our chapter. Collaborate on projects and initiatives to gain skills that are not only relevant but essential for your career advancement.

2

Networking

Committees can connect you with peers, leaders, and influencers within and beyond our industry. Engaging in these committees opens doors to forming valuable relationships that can lead to mentorship, partnerships, and more.

3

Educational Seminars

Participating in the Pro-D Committees or attending the numerous workshops and classes we *organize*, help you gain access to cutting-edge educational content tailored to our field; which are designed to keep you updated with the latest trends and best practices in public procurement.

4

Funding and Scholarship Opportunities

Active involvement can provide you with insights into the financial aids and scholarships we offer. These benefits are crafted to support your professional development and educational pursuits, easing the financial burden and fostering your growth.

5

Job opportunities and referral services

Through our robust online presence and networking channels, the Chapter offers access to job listings and referrals within our community. Active participation enhances your visibility and connects you with potential job opportunities, helping you advance in your career.



We are thrilled to announce the successful inauguration of the first Committee Bootcamp, led by Damaris Nazario and Tabatha Freedman. This pivotal event, attended by 23 enthusiastic members, marks a significant milestone in our ongoing efforts to develop, support, and promote the public procurement profession within our community.

Let's continue to make a difference together in the procurement world!

We Just Wrapped Up Our First Ever Committee Bootcamp!

MAY 3, 2024

The bootcamp was energized by member testimonials and an engaging activity where participants matched duties to committee and board titles, enhancing their grasp of the chapter's operations. We thank everyone whose participation made this bootcamp a success and encourage further engagement for personal and professional growth.

ANNOUNCEMENTS — FAMILY DAY 2024 RECAP

Family
Day

May 4, 2024



ANNOUNCEMENTS — FAMILY DAY 2024 RECAP (Continued.)



Thanks for
joining us! A
fun time was
had by all!

Adults Night Out at Pirates Dinner Adventure

Saturday, October 5th, 2024

4:30pm Show

\$34.00 per person

Space is limited to the first 50 people!

Register at <http://www.cfcnigp.org!>

Deadline to register is September 3, 2024!



ANNOUNCEMENTS — REVERSE TRADE SHOW 2024



SAVE THE
DATE !



REGISTER
ASAP !



LUNCH
INCLUDED !



YOU COULD
WIN A PRIZE !

2024

REVERSE TRADE SHOW

08
NOV
2024

8:30am -
3:30 pm

**DOUBLETREE
BY HILTON HOTEL
AT SEAWORLD**

10100 International Dr
Orlando, Florida 32821

- Earn **SCHOLARSHIP POINTS** for participating! **Earlybird** registration earns more Scholarship points!
- Check out our **RTS HOTEL ROOM RAFFLE** at a chance to win one of the 10 available rooms!
- Agency members may make room reservations directly with the hotel. Scholarship funds may be used for the night before / night of the event.
- Agency Booth Set Up time starts at 7:00 am. Bring marketing materials.

[CLICK HERE TO REGISTER TODAY](#)

- **Not attending?** SEND US your digital "How to do Business" and staff information by **October 1st** to president@cfcnigp.org

CONTACT YOUR RTS CO-CHAIRS TABATHA AND DAMARIS VIA EMAIL
PRESIDENT@CFCNIGP.ORG * DAMARIS.NAZARIO@OSCEOLA.ORG

ANNOUNCEMENTS — NIGP FORUM (IN-PERSON & VIRTUAL)

Congratulations on to our Chapter Members for winning the NIGP FORUM (In-Person & Virtual) Pro-D Opportunities Scholarships!

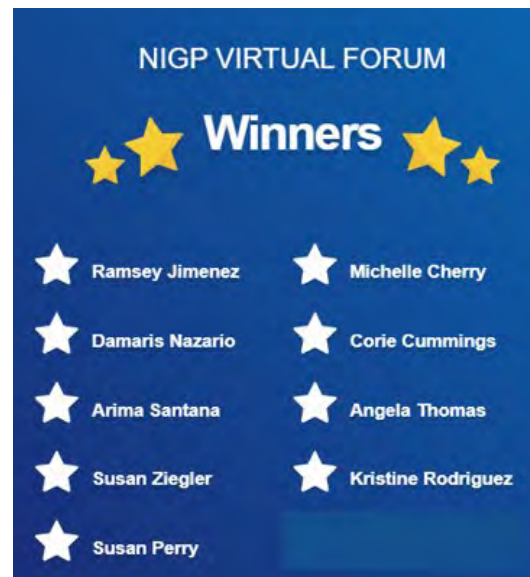
The Central Florida Chapter is thrilled to extend our heartfelt congratulations to the two (2) Chapter member recipients: **Lisa Kesecker, CPPB, FCPA, TPS, FF&E Coordinator, with School District of Osceola County, FL and Wil Henzmann, NIGP-CPP, CPPB, Senior Procurement Agent, with Brevard Public Schools**, for being selected as winners for the **2024 NIGP FORUM (In-Person)** August 25 - 28, 2024 opportunity! The award includes registration, airfare, and hotel.

The Central Florida Chapter is excited to extend our warmest congratulations to the nine (9) Chapter member recipients: **Arima Santana, NIGP-CPP, CPPB, Seminole State College of Florida, Michelle Cherry, School Board of Brevard County, Susan Ann Perry, CPPB, CFSBO, Orange County Public Schools, Angela L Thomas, CPPB, MBA, City of Orlando, Corie Cummings, Orange County Florida. Kristine Lynn Rodriguez, School District of Osceola County, Ramsey Jimenez, City of Clermont, Susan Ziegler, City of Palm Bay, and Damaris Nazario, CPPB, MBA, Toho Water Authority** for being selected as winners for the **2024 NIGP FORUM (Virtual)** August 25 - 28, 2024 opportunity!

This recognition reflects your passion for learning and desire to excel in the field of procurement. NIGP FORUM presents an invaluable opportunity to enhance your procurement knowledge and expertise further. NIGP FORUM offers up to 24 hours of professional development content.

The Central Florida Chapter commends each of you for your outstanding achievement and dedication to professional growth. Your success inspires us all, and the Central Florida Chapter has no doubt that you will continue to make significant contributions to the Central Florida Chapter and the procurement community as a whole.

Once again, congratulations on this well-deserved honor.



Congratulations!

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
Chapter President

E: tfreedman@volusia.org



NIGP-CPP Certification Program Reaches New Industry Hallmark: Achieving Accreditation by World-Renowned ANSI National Accreditation Board

The NIGP Certified Procurement Professional (NIGP-CPP) certification program has not only become the most sought-after certification for leaders in public procurement, but it's now only the second procurement and contracting certification (NIGP and the National Contract Management Association [NCMA]) to ever achieve accreditation by the ANSI National Accreditation Board (ANAB), the most prestigious personnel certification accreditation program worldwide.

The NIGP-CPP is the only certification managed and administered through NIGP. What sets the NIGP-CPP apart from all others is that it's a competency-based certification anchored in the Public Procurement Competency Framework that utilizes a scenario-based, modular exam to assess the technical competencies, skills, abilities, and behaviors required of procurement leaders.

When the Institute began to develop the NIGP-CPP in 2019, we built the program in consideration of the rigorous standards established by the ANSI National Accreditation Board and ISO 17024 Requirements. By earning ANAB's accreditation, the achievement validates that our certification, attained by more than 1,400 procurement leaders throughout North America, meets those standards. We recognize that standards are critically important to the public procurement community which frequently incorporates ANSI and ISO standards in bid specifications and assessments.

ANSI Recognized Worldwide

ANAB ISO/IEC 17024 accreditation is the most recognized standard internationally. ISO/IEC 17024:2012 contains principles and requirements for a body certifying persons against specific requirements and includes the development and maintenance of a certification scheme for persons. Government agencies rely on ANAB credentialing accreditation to assure the competency of their programs. Such agencies include the U.S. Department of Defense, Department of Energy, Federal and State Occupational Safety and Health Administrations (OSHA) at the federal and state levels, and the Food and Drug Administration (FDA).

Adherence to ISO/IEC 17024 represents a ground-breaking achievement for the NIGP-CPP certification program and an industry hallmark that unlocks a new level in procurement certification that delivers a world-class experience.

NIGP Continues To Elevate The Profession

NIGP CEO, Rick Grimm says, *"achieving this coveted accreditation is a testament to the excellence and relevance of the NIGP-CPP as a world-class certification program. It's a pinnacle achievement for the Institute and a deserved honor for NIGP-CPPs whose credential carries the weight of an international standard."*

The NIGP-CPP recognizes and assesses how experienced procurement leaders deliver success to their organizations and supports their professional credibility and aspirations now and in the future. By creating a strategic vision for the procurement profession based on thorough research and assessing the needs of their members, NIGP continues its mission to elevate the public procurement profession.

About ANAB

The ANSI National Accreditation Board (ANAB) is a wholly owned subsidiary of the American National Standards Institute (ANSI). ANAB is the largest multi-disciplinary accreditation body in the western hemisphere, with more than 2,500 organizations accredited in approximately 80 countries. ANAB provides accreditation and training and serves as architects for the conformity assessment structure of industry-specific programs. To learn more visit

www.anab.org.

About NIGP: The Institute for Public Procurement

Since 1944, NIGP has been developing, supporting, and promoting the public procurement profession through premier educational and research programs, professional support, technical services, and advocacy initiatives that benefit members and other important stakeholders. To learn more visit www.nigp.org.

**Congratulations to NIGP &
those that have earned this distinguished certification!**

Let's Celebrate!

Happy NIGP Anniversaries to the following agencies!

60 years

- City of Daytona Beach – FL



50 years

- County of Volusia – FL



30 years

- City of Oakland Park – FL
- City of Palm Bay – FL
- Osceola County – FL
- City of Kissimmee – FL
- City of Ocala – FL
- City of Gainesville – FL

OaklandPark



25 years

- City of Lake City – FL





To the May 2024 Certification Recipients!

NIGP-CPP Recipients

- Heather Kilburn Beaudry, NIGP-CPP, FL
- Christopher Laabs, NIGP-CPP, City of Titusville, FL
- Ramandeep K. Mann, NIGP-CPP, CPPB, Kissimmee Utility Authority, FL
- Jill Marie Poolman, NIGP-CPP, City of Port Orange, FL
- Nancy Riffe, NIGP-CPP, CPPB, City of St. Cloud, FL



CPPO Recipients



- Heather Kilburn Beaudry, Brevard County, FL
- James "Nick" Canjar, City of Palm Bay, FL
- Debra Feingold, City of Palm Bay, FL
- Sean Hynes, Brevard Public Schools, FL
- Tracy Mathews Bailey, City of Titusville, FL

SPOTLIGHT ON CITY OF CLERMONT



The City of Clermont Team from Left to Right: Freddy, Ramsey, Sarah, Anabel

Meet the Team!

- Freddy Suarez, Procurement Services Director
- Ramsey Jimenez, Senior Procurement Agent
- Anabel Gates, Procurement Coordinator
- Sarah Sousan, Procurement Specialist



How Long Has Your Team Worked In Procurement?

- Freddy: 21 years in public procurement + 5 years in private sector
- Ramsey: 5 years
- Anabel: 2 years
- Sarah: 6 months

How long has your team been a member of the Central Florida Chapter of NIGP?

- Freddy – 13 years
- Ramsey – 5 years
- Anabel – 1 year



What is the most interesting, unusual, or challenging purchase in which your team has been involved in (can be individually or as a team)?

- Freddy Suarez, Procurement Services Director: "I see challenges or unusual requests as a way to learn from them, grow professionally, and prepare for the future. I handle stressful situations well and accept them as a normal part of the job. All jobs are stressful at times, but how you handle those situations and turn them to positives is what makes a difference."
-
-

Can each team member share a career goal they are most proud of (it is ok if it is not Purchasing related!)?

- Freddy: Obtaining a Master's degree in Public Administration and becoming a Director of Procurement for the City of Clermont.
 - Ramsey: Becoming a Senior Procurement Agent for the City of Clermont
 - Anabel: Pursuing opportunities for professional development, which has led to advancement at each organization I have been a part of.
 - Sarah: Operating a successful live music theater with my husband in Branson, Missouri, before relocating to Florida.
-
-

If your team had to give one piece of advice to another Procurement professional, what would it be?

- Freddy: Obtaining a Master's degree in Public Administration and becoming a Director of Procurement for the City of Clermont.
- Ramsey: Becoming a Senior Procurement Agent for the City of Clermont
- Anabel: Pursuing opportunities for professional development, which has led to advancement at each organization I have been a part of.
- Sarah: Operating a successful live music theater with my husband in Branson, Missouri, before relocating to Florida.



When you're not at work, what hobbies does your team enjoy doing?

- Freddy: I enjoy training for triathlons and playing video games.
- Ramsey: I enjoy traveling with my family.
- Anabel: I enjoy spending time with family, exploring new places, and visiting Disney parks.
- Sarah: I enjoy reading, spending time with family, and anything Disney

Share a little-known fact about each team member.

- Freddy: I enjoy participating in triathlon races and enjoy traveling to different places.
- Ramsey: I share a birthday with Queen Elizabeth, April 21st.
- Anabel: I have blended family similar to real life Brady Bunch.
- Sarah: I love watching KU Jayhawks basketball.



Above: Awards that the City of Clermont has achieved from NPI.

Greetings all!

All scholarship redemption requests have been processed. Checks will be sent out as soon as possible. An updated scholarship log has been posted to the website. Please go in and review your account and let me know if you have any questions. This log is updated through June 3rd.

If you have any questions, please feel free to reach out to me at (352) 272-9353 or Vicepresident@cfcnigp.org.

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President



CERTIFICATION SUPPORT

Question of the Day by David Nash

The goal is simple: To assist public procurement professionals in preparing for the CPPO, CPPB and NIGP-CPP exams, one question at a time.

Since the creation of the online Question of the day in 2007, more than five thousand public procurement professionals from across the United States and Canada have participated in this endeavor by responding to questions sent to them via daily emails. Participants may also pose questions that they encounter during their independent or group studies.

<http://www.qoftheday.net/>

Your Facilitator



David E. Nash, CPPO, CPPB, NIGP-CPP: NIGP certified instructor with over 45 years of experience in logistics and public procurement.



MENTORING OPPORTUNITIES

Unlock Your Potential: Join Our Mentorship Journey Today!

The CFC-NIGP Mentorship program offers a unique opportunity for both personal and professional growth. Whether you're an experienced professional eager to share your knowledge or someone looking to advance your career and personal development, we have a place for you!

For Mentors:

- ♦ **Share Your Expertise:** Your experience and insights can guide someone through their career journey.
- ♦ **Develop Leadership Skills:** Mentoring sharpen your leadership and communication abilities.
- ♦ **Give Back:** Make a lasting impact by helping others navigate their paths and achieve their goals.

For Mentees:

- ♦ **Gain Valuable Insights:** Learn from seasoned professionals who have been in your shoes.
- ♦ **Expand Your Network:** Build connections that can open doors to new opportunities.



Are you interested in participating in the 2024 Mentoring Program?

Contact Info: Fatima F Calkins at FCalkins@goaa.org

COMMUNITY SERVICES



The Central Florida Chapter is looking for ways to give back to the community.
Please reach out if you have a service event or charity for consideration for 2024.

Janice K. Hughes, CPPB
(407)825-6425
janice.hughes@goaa.org

DONATION RECEIPT

DONATION RECEIPT		(Please print clearly so form can be returned to you timely)
Donated by:		
Agency:		
Email:		
Donated to: (list charity)		
Type of donation:		
Value:		
** AREA BELOW FOR COMMITTEE CHAIRS USE ONLY **		
COMMUNITY SERVICES CHAIR		
Approved by / Date		
SCHOLARSHIP CHAIR		
Accepted by / Logged / Date:		
<i>Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs</i>		
Thank you for your generosity. We appreciate your support!		

LEADERSHIP DEVELOPMENT

NIGP Mastermind Program

THE NIGP MASTERMIND PROGRAM

Fall 2023 and Spring 2024

NIGP's newest offering, The Mastermind Program, allows for targeted study of various leadership concepts in peer-to-peer learning environments. Grounded in leadership expert John Maxwell's teachings, these eight offerings are taught by procurement professionals and earn participants a Maxwell Leadership Certificate.

Each Mastermind topic provides unique opportunities for leaders to share expertise and experiences, and put new concepts into practice through activities and discussion.

The Mastermind Program is recommended for NIGP Members that are mid to senior procurement leaders.



Lourdes Coss, MPA, NIGP-CPP, CPPO

FACILITATOR - [View Bio](#)



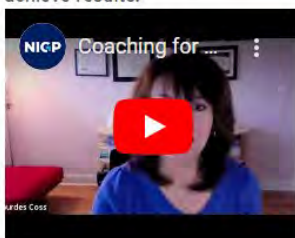
Coaching for High Performance

1-day workshop

7CH

Register for the October 17 Course
[Register](#)

Transform your leadership style: learn to coach and inspire others to achieve results.



Developing the Leader within You 2.0

3 sessions

6CH

Register for the September 25th Course

Want to sharpen your skills and maximize your potential as a leader? Unlock the secrets to becoming a great leader with our ten foundational lessons.



Becoming a Person of Influence

3 sessions

6CH

Register for the October 23rd Course

Become a procurement influencer - maximize your team's performance by learning how to influence other positively.



Everyone Communicates, Few Connect

3 sessions

6CH

Register for the November 20th Course

Discover the art of meaningful connection by learning the essential practices for building stronger relationships.



LATEST TRENDS AND INFORMATION IMPACTING THE PROFESSION

Webinars

You asked for more content, and we listened.

Our webinars, always free to members, provide valuable learning on hot topics in procurement, helping you stay informed.

- **60% increase in content**, means more contact hours to meet your professional learning goals
- **Snack-sized learning** to fit all schedules
- Topics geared to learners at all levels
- Designed to complement other NIGP learning resources

JUN 18	Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations Webinar	JUL 9	Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations Webinar
JUL 17	Webinar - NIGP Member Orientation Webinar	JUL 23	Webinar - Sailing the 7 Cs to Successful Scope of Work Design Webinar
AUG 6	Webinar - Building Together: Leveraging Cooperative Networks for Enhanced Construction Procurement Webinar	AUG 13	Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations Webinar
AUG 14	Webinar - 2024 NIGP Forum Virtual Attendee Orientation Webinar	AUG 15	Webinar - 2024 NIGP Forum In-Person Attendee Orientation Webinar
SEP 17	Webinar - And the Crowd Goes Wild: Effective Communication Starts with Considering and Listening to Your Audience Webinar	SEP 24	Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations Webinar
OCT 16	Webinar - NIGP Member Orientation Webinar	OCT 22	Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations Webinar

Webinars are...

\$0

Complimentary to MEMBERS

\$195

Non-Members

90

Minutes (60-70 minutes of presentation with time for Q&A)

1

Attendees receive one (1) contact hour per completed webinar they attend.



Webinars & Webinar Recordings are FREE to Members

NIGP hosts over 30 webinars a year on key topics, best practices and issues of relevance to the public procurement professional. AND...these webinars are FREE to members. Because we understand that your time is in short-supply, we also offer members access to these webinar recordings to review on your own time.

Topic	
TECHNOLOGY	PROTESTS
SUSTAINABILITY	CYBERSECURITY
EVALUATION METHODS	FRAUD
LEADERSHIP	RELATIONSHIP MANAGEMENT
BENCHMARKING	NEGOTIATIONS
MARKET RESEARCH	REVERSE AUCTIONS
SPEND ANALYSIS	CERTIFICATION
COOPERATIVES	CONSTRUCTION
SPECIFICATIONS	AUDITS
UTILITIES	GASB/LEASE
BONDS	COVID-19
CFR 200/UNIFORM GRANT GUIDANCE/ UGG	RISK
BID	CONTENT CORNER



We are incredibly excited to introduce **RADIO NIGP**. A talented team of procurement colleagues created our first-ever radio program. Radio NIGP gives a new vibe and a new twist to the world of procurement. Get ready to listen, learn and be entertained!

What's Ahead

Radio NIGP will be produced monthly with segments that include "Legally Speaking", "Word of the Day", "Tech Tip" as well as guest commentaries, interviews and compelling news that will keep you connected and engaged with NIGP and the procurement community. Look for more enhancements as we grow this innovative radio program.

June 2024: How to Avoid the "Spend or Lose" Year End Work Rush AKA "Use it or Lose it" Spending Pt. II



**Send Us Your Comments
& Questions**

radio@nigp.org

[Check it out at https://www.nigp.org/events/radio-nigp](https://www.nigp.org/events/radio-nigp)

NIGP PROFESSIONAL DEVELOPMENT OPPORTUNITIES

New to Procurement!!!!

Earn your Public Procurement Associate Designation by taking these three (3) Core Certificate classes.

Three payment options, choose the one that works best for you.



On-Demand Bundle

On-Demand courses are pre-recorded to fit your schedule, you can work at your own pace, on your own time, there is no time limit (available 24/7)

Price:
Members: \$920 Non-Members: \$970

3-Week Intensive

3-week blended course consisting of on-demand courses and live Instructor sessions (that are date specific)

Price:
Members: \$1,250 Non-Members: \$1,350

Pay-As-You-Go

For maximum flexibility, register for individual Competencies or Core certificates. (Available On-Demand, Virtual Instructor-Led, and In-Person)

Total Price
(if taking 3 Core Certificate Courses)
Members: \$1,515 Non-Members: \$1,815
(if taking 11 Competency Modules)
Members: \$2,180 Non-members: \$3,235

Hosting a Seminar

Interested in hosting a virtual class? Contact Lisa Kesecker at (407)870-4622 with any further questions or to begin the seminar scheduling process. With a variety of classes to choose from, visit the NIGP website for course information at: NIGP.ORG

Do you want to start earning your Pathway's badges and certificates? Go to the NIGP's website and lookup the various classes so you can start earning your badges!

Contact: Lisa Kesecker, CPPB, Pro-D Chair
lisa.kesecker@osceolaschools.net

EDUCATIONAL OPPORTUNITIES

PROCUREMENT U AFFILIATE

NASPO



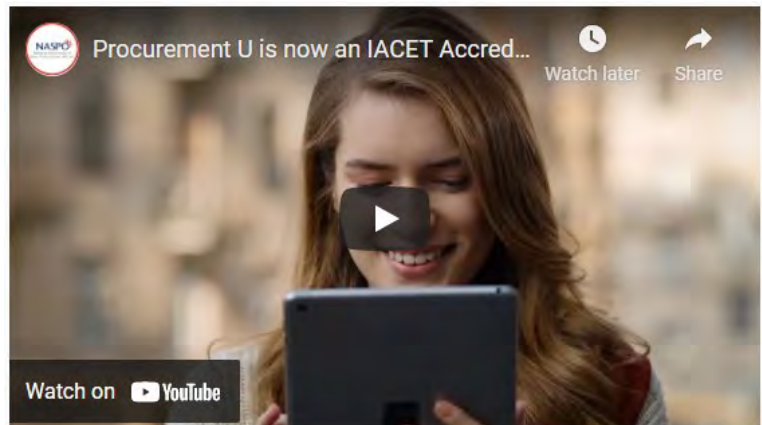
PROCUREMENT U FREE COURSES - GIVE BACK PROGRAM

Our Gift to You

Throughout the COVID-19 Pandemic, procurement professionals have led the way in procuring critical PPE and essential needs for state and local governments across the country during this unprecedented time. As a small token of our profound appreciation for everything you do, we are making ALL *Foundational Procurement* courses totally FREE.

This "Procurement U Gives Back" Program is also a celebration of a major milestone for Procurement U: we are now an *IACET* Accredited education provider! Watch the video to learn more about what this prestigious honor means for us, and for you.

Below are details on the changes happening right now as a part of our Give Back Program and how you can take advantage of this unparalleled offer. We encourage you to explore the opportunities available and check our website often, as we have even more new and exciting things coming soon. Enjoy!



FREE SELF-PACED COURSES

The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all *Foundational Procurement* courses available for free. This includes over 25 contact hours of online course instruction, completely free.

To enroll in one of these free courses, click the "Free Courses" button below, sign up or log in, and explore the catalog.

[FREE COURSES](#)

NEW! FREE WEBINAR RECORDINGS FOR CONTACT HOURS

Missed one of our webinars? No problem! In addition to all the free courses, we are also announcing a brand-new offering: free webinar recordings that are eligible for contact hours. Simply checkout a webinar recording that you did not get to experience live, pass the short quiz after the video, and you automatically receive a certificate of completion showing your earned contact hour(s). It's that easy to build hours towards certification, all completely free for everyone. Check back often as we add new webinar recordings throughout the year.

[FREE WEBINARS](#)



COURSE

Specialization Certificate: Cloud Procurement

DATE: 07/29/2024 - 07/30/2024

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: [Danny Mays, NIGP-CPP, CPPO, CPSM, CPSD, CPPB](#)

LEVEL: Advanced Practitioner

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 16

CEUS: 1.6

The pace of change in the technology arena is so fast that most entities are attempting to outsource the location of their hardware, software, and data by hosting the information in the cloud. This means that procurement professionals must weigh potential cost savings that poses new risks to the entity and understand the unique terms, clauses, and jargon used in these types of solicitations. Further, the procurement professionals must work with internal clients to determine the requirements, risk factors, and data security stored in the cloud. These factors will have an enormous impact on the entity. As a result, the procurement professional must become familiar with the concepts and challenges of the cloud, SaaS, hosting agreements, lines of demarcation, and other evolving cloud technology. Understanding these concepts and challenges is the best way to begin to advise, procure, and negotiate successfully. This class will offer the procurement professional the ability to grasp the concepts and begin to practice some of the skills necessary to navigate the ever-changing world of cloud technology.

Pricing: ?

Specialization Certificate: Cloud Procurement (Member: Early) \$356.00

Specialization Certificate: Cloud Procurement (Non-Member: Standard) \$545.00
(prices valid until Jul 25, 2024)

Spots available: 23

[REGISTER YOURSELF](#)

[REGISTER OTHERS](#)

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: [407-870-4622](tel:407-870-4622) Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Specialization Certificate: Cloud Procurement \(nigp.org\)](https://nigp.org)



DRIVING PROCUREMENT FORWARD

NIGP Forum



Key Highlights:

- 5 Plenary Sessions
- 3 Keynote Speakers
- 60+ Learning Sessions
- 8 Interactive Workshops
- 8 Current Conversations Networking Sessions
- Entity-specific Networking Sessions
- 200+ Exhibitors

Charlotte Convention Center

Address:

501 S College Street
Charlotte, NC 28202

Virtual

August 25 - 28, 2024

\$299 / Members

\$449 / Non-Members

In Person

August 25 - 28, 2024

Charlotte, NC

\$925 / Members

\$1,150 / Non-Members

NIGP has contracted with six hotels, [click here to view them](#).

For more information, visit: [NIGP Forum \(nigp.org\)](https://nigp.org)

COURSE

Advanced Legislation and Legal Environment

DATE: 11/13/2024 - 11/14/2024

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Mr. Jon M. Walton, NIGP-CPP, JD, CPPO, CPM, CPPB

LEVEL: Advanced Practitioner

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 16

CEUS: 1.6

While not lawyers or representatives of the legal sector, today's public procurement professional is expected to be well versed in the application of legal limits within the procurement. As such, the aptitude of procurement professional to make legally informed decisions is imperative.

Pricing: ?

Advanced Legislation and Legal Environment (Member:
Early) \$356.00

Advanced Legislation and Legal Environment (Non-Member:
Standard) \$545.00
(prices valid until Sep 14, 2024)

Spots available: 24

[REGISTER YOURSELF](#)

[REGISTER OTHERS](#)

Local Contact

Name: Lisa Kesecker

Phone: [407-870-4622](tel:407-870-4622) Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

COURSE

Core Certificate: Foundations of Sourcing and Contracting

DATE: 11/20/2024 - 11/22/2024

LEVEL: Foundation

START TIME: 8:00 AM Eastern Time

FORMAT: Virtual Instructor-Led

END TIME: 5:00 PM Eastern Time

CONTACT HOURS: 24

HOSTED BY: Central Florida Chapter of NIGP **CEUS:** 2.4

INSTRUCTOR: Ms. Elvia R. Fernandez,
NIGP-CPP, CPPO, CPPB

Every day, public procurement professionals across North America are challenged to fulfill the needs of their entity as balanced against the needs, wants, and desires of their stakeholders, ensuring that all procured commodities are acquired in the right manner, based on the correct criteria, and within the appropriate price range. Designed to provide entry-level public procurement professionals with the tools they need to ensure the appropriate goods and services are procured, NIGP's Foundations of Sourcing and Contracting Core Certificate empowers learners with applicable, implementable solutions to some of the procurement function's most challenging topics. Addressing the actionable solutions to sourcing and contracting methods, specification development, evaluation methods, and negotiations, Foundations of Sourcing and Contracting promotes the tenants and key principles of the public procurement function, empowering learners with NIGP-advocated best practice guidance to become more skilled in their role as they perform the procurement function on a foundational level.

Pricing: ?

Core Certificate: Foundations of Sourcing and Contracting (Member: Early) \$500.00

Core Certificate: Foundations of Sourcing and Contracting (Non-Member: Standard) \$725.00
(prices valid until Sep 21, 2024)

Spots available: 24

[REGISTER YOURSELF](#)

[REGISTER OTHERS](#)

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: [407-870-4622](tel:407-870-4622) Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

COURSE

Core Certificate: Foundations of Strategy and Policy

DATE: 12/12/2024 - 12/13/2024

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Mr. Ronald Lacy King, NIGP-CPP, CPPO, CPPB, VCM, VCO

LEVEL: Foundation

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 17

CEUS: 1.7

Developing strong strategic planning skills is crucial for success in the field of public procurement. NIGP's Core Certificate: Foundations of Strategy and Policy offers an activity-based learning experience that equips participants with the ability to participate effectively in strategic planning activities and advise clients on the strategic function of procurement. By understanding the differences between Law, Regulation, and Policy, as well as Common Law, participants will be able to navigate legal and ethical issues with confidence. This course also provides a comprehensive understanding of risk management and the importance of operating with transparency in procurement processes.

Pricing: ?

Core Certificate: Foundations of Strategy and Policy
(Member: Early) \$356.00

Core Certificate: Foundations of Strategy and Policy (Non-Member: Standard) \$545.00
(prices valid until Oct 13, 2024)

Spots available: 21

REGISTER YOURSELF

REGISTER OTHERS

Local Contact

Name: Lisa Kesecker

Phone: 407-870-4622 Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Core Certificate: Foundations of Strategy and Policy \(nigp.org\)](https://nigp.org)

STEP UP TO PUBLIC PROCUREMENT CERTIFICATION

NIGP Certified Procurement Professional (NIGP-CPP)



1,550+ approved NIGP-CPP candidates and counting....

When NIGP launched the NIGP-CPP certification, we knew from research that a competency-based certification for mid to executive level leaders was need and wanted. And, we are very happy with the success of this certification. This is in no small part to the amazing group of professionals, volunteers, and subject matter experts who worked hard to elevate the work that each of you do by building a whole new way to get recognized for your competencies, skills, and abilities.



TOOLS TO HELP YOU PREPARE



Test Your Procurement Knowledge

Access the Personalized NIGP-CPP Assessment Tool

\$49 [Register Today >](#)



Purchase the Prep Guides

Available for Modules A and B in digital and print formats.

\$35 digital **\$45** hardcopy [Purchase >](#)



Take an Exam Prep Course

Register for a NIGP-CPP Exam Prep Course

\$195 [Register Today >](#)



Prep Community on NSite

Join the NIGP-CPP Prep Community to study with colleagues.

\$0 to Members [Join the NSite Community >](#)

NIGP PATHWAYS

PERSONALIZED LEARNING FOR TODAY'S AGILE PROFESSIONAL

Get to Know Pathways

TOPIC:

Certification

Competency Module

Core Certificate

Designations

Digital Badge

Pathways

Specialization Certificate



Core Certificates



Designations

SPECIALIZATIONS



Learn more at <https://www.nigp.org/learning/what-is-pathways>.

EDUCATIONAL OPPORTUNITIES – STUDY GROUP

UPPCC CERTIFICATION

CPPB / CPPO STUDY GROUP 2024



Fall Exams: October 14-26, 2024

Exam App
Window Opens
**May
27**

Apply By
**August
19**

Apply w/ Late
Fee By
**Sep
2**

Schedule Exam
By*
**Sep
16**

Spring Exams: May 1-15, 2025

Exam App
Window Opens
**Nov
8**

Apply By
**March
3**

Apply w/ Late
Fee By
**March
18**

Schedule Exam
By*
**March
31**

2021 UPPCC BoK-C: CPPO

2021 UPPCC BoK-C: CPPB

UPPCC Body of Knowledge & Competency (BoK-C) Domain Areas	CPPO Exam	CPPB Exam
Legal Framework	15%	14%
Procurement Planning and Analysis	17%	18%
Sourcing and Solicitation	20%	23%
Contract Development and Management	17%	21%
Leadership	18%	11%
Business Principles	13%	13%

We had a great Spring Session of the VIRTUAL CFC NIGP CPPB/CPPO study group with many folks successfully achieving certification!

The Study Group is currently on hiatus and will resume **August 1, 2024** through **October 10, 2024**.

Join us virtually on **Thursdays from 11:00am - 12:00 EST!** All are welcome, no membership required, and it's free to attend.

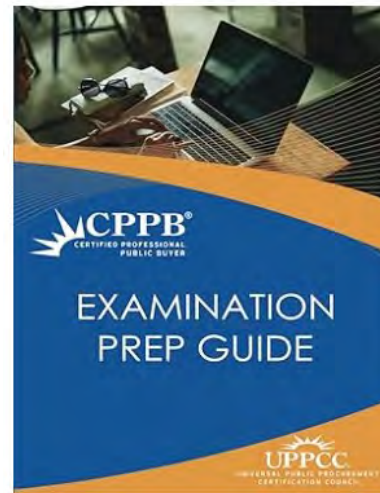
Registration will be available soon, under upcoming events at www.cfcnigp.org. If you have questions please contact Heather Beaudry at cfcstudygroup@cfcnigp.org.

UPPCC CERTIFICATION



CFC-NIGP

New CPPB Examination Prep Guide available on Amazon!



CPPB EXAMINATION PREP GUIDE Paperback – May 28, 2024

by Universal Public Procurement Certification Council (Author)



#1 New Release in Study Guides

\$49⁰⁰

[See all formats and editions](#)

CPPB Examination Prep Guide by Universal Public Procurement Certification Council

This prep guide is designed specifically for the Certified Professional Public Buyer (CPPB) certification program offered by the Universal Public Procurement Certification Council (UPPCC). It is the ONLY CPPB Prep Guide approved by the UPPCC. The CPPB exam is based on the current UPPCC Body of Knowledge & Competency (BoK-C) which can be found at www.uppcc.org.

[Report an issue with this product or seller](#)

Print length



220 pages

Language



English

Publication date



May 28, 2024

Dimensions



8.5 x 0.5 x 11
inches

ISBN-13



979-8326923981



New CPPO Examination Prep Guide to be released in the future!

UPPCC CERTIFICATION



CFC-NIGP

CPPPO/CPPPB PREP GUIDES AND COURSES

CPPPO and CPPPB Prep Courses

- NIGP's CPPPO and CPPPB Prep Courses provide a review of key topics identified in the 2021 UPPCC Body of Knowledge and Competency.
- The Prep Courses help you to assess your strengths and weaknesses as they relate to the subject matter.
- Available in-person or virtually
- Course registration **includes** a hard copy of the Prep Guide with an in-person Prep Course registration or a digital copy for an online course registration.
- Addresses all six domains of the Body of Knowledge and Competency.
- Describes the testing environment for the certification examinations.
- Explains the various methods of study that will help prepare for the examination.

[REGISTER FOR A CPPPO PREP COURSE](#)

[REGISTER FOR A CPPPB PREP COURSE](#)

CPPPO and CPPPB Exam Study Tools

CPPPO/CPPPB PREP GUIDES AND COURSES

These tools offer convenient 24/7 access starting the day you register and can help you get comfortable navigating computer-generated exams. These tools test your strengths and weaknesses within the Universal Public Procurement Certification Council (UPPCC) Body of Knowledge and Competency (BoK-C) and align with the six domains covered in the CPPPO and CPPPB BoK-C Exams.

Disclaimer: The questions on these assessments ARE NOT found on the Universal Public Procurement Certification Council (UPPCC) Certification Exam. These questions simulate the format and types of questions asked and are intended as a study aid to review subject matter relevant to the UPPCC Body of Knowledge and Competency. Using an assessment tool does not guarantee a passing grade on the UPPCC Certification Exam.

CPPPO AND CPPPB ONLINE ASSESSMENT TOOLS


FEE
\$98

[Purchase CPPPO Tool](#)
[Purchase CPPPB Tool](#)

If you have previously purchased one of the online assessment tools and want to purchase it again, please call Customer Care at 1-800-367-6447.



The UPPCC Board of Directors is pleased to announce approval of a new eligibility option for the Certified Public Procurement Officer (CPPO) Certification Program. Given the significant number of highly competent professionals at the Officer level who do not have a bachelor's degree or higher, UPPCC recognized the need for an alternative option for CPPO certification for these experienced professionals. The new eligibility option is shown below as Option Two with Option One being the existing option. This change will take effect starting with the Fall 2024 exam window.

	
Option One	Option Two
<ul style="list-style-type: none"> • Bachelor's degree or higher earned from an accredited institution of higher learning • 5 years of procurement experience within the previous 10 years from the applications submission date of which a minimum of 3 years is in a management or supervisory position. A minimum of 50% of the required years of experience must be in public sector (remaining experience may be from either public or private sector), and • 96 contact hours of procurement-related coursework/training completed within the previous 10 years from the applications submission date. 	<ul style="list-style-type: none"> • No Degree Required • Active CPPB Certification • 10 years of procurement experience within the previous 15 years from the applications submission date of which a minimum of 6 years is in a management or supervisory position. A minimum of 50% of the required years of experience must be in public sector (remaining experience may be from either public or private sector), and • 96 contact hours of procurement-related coursework/training completed within the previous 10 years from the applications submission date.

www.uppcc.org

EDUCATIONAL OPPORTUNITIES – STUDY GROUP

GET A PREP COURSE FOR FREE

Did you take a CPPO or CPPB Prep class with NIGP after July 1, 2021 but didn't pass the Exam?

One Time Use Only

CONTACT.CUSTOMERCARE@NIGP.ORG

For all of those that just missed it during the fall exams, NIGP may have just what you need! Contact Customer Care and see how they can help you!

<https://www.nigp.org/certification/cppo-cppb-exam-prep>

Recommended UPPCC Exam Prep Timeline

Purchase the CPPO or CPPB online assessment tool for a virtual test prep experience that features over 325 study questions to help you identify your strengths and weaknesses.

6 Months Before Exam

Assess where you are

Choose NIGP courses to fill your knowledge gap. NIGP's coursework aligns with the UPPCC's body of knowledge by domain.

[VIEW BOK-C ALIGNMENT](#)

5 Months Before Exam

Review BOK and Choose Courses

NIGP's CPPO and CPPB prep courses are available online and in-person. They address key information on topics identified in the UPPCC BoK-C and can help you identify areas you need to continue studying.

[VIEW CPPO COURSES](#)

[VIEW CPPB COURSES](#)

4 Months Before Exam

Take a Prep Course

Now that you know your strengths and weakness, it's time to study! Form a small study group to get unique topic perspectives, and follow our study guide for helpful tips and advice.

[READ STUDY GUIDE](#)

3 Months Before Exam

Study

Take the online assessment tool again to see where you have made progress and which areas still need development.

2 Months Before Exam

Re-assess

Use the three volumes of animated online flashcards for a fun and quick way to master essential procurement terms and definitions from the NIGP Dictionary.

1 Month Before Exam

Personal Study Time

NIGP Competency Module: Negotiations

Pro-D Scholarship recipients recently attended NIGP's Competency Module: Negotiations.

Negotiations serve as the apex of the sourcing process, bringing together research, strategy, specifications, and all associated criteria in order to achieve a best value solution for the entity. Negotiations, broken down into preparation, negotiation, and agreement, help the procurement professional achieve the greatest public benefit possible in situations ranging from pens and paper to major construction initiatives.

Thank you for the opportunity to attend the CFC NIGP – Competency Modular: Negotiations Class. The materials provided were very helpful and informative. The instructor was one of the best that I have had, she keep me engaged in the class. To hear experiences of others in the class is a benefit.

Cheryl Hood

Supervisor of Purchasing
The School District of Osceola County, FL

The Negotiation class provided great content, it was presented very organized and made it easy to follow, and the instructor opened the environment to engage and learned from others experiences.

Zuleimy Ralat Perez

Contracting Agent
Procurement Division
Orange County Government



MAY MEETING MINUTES



Membership Meeting Minutes Friday, May 3, 2024

Start: 12:31 PM

Ended: 1:10 PM

Welcome – Tabatha Freedman, President

➤ Welcome Guests

- Curtis Sway, Hernando County Sheriff's Office
- Joy Lane, City of Orlando

Old Business

Secretary's Report and Approval of Previous Minutes – Nick Canjar

- Spotlight Member
 - City of Cocoa
- Family Day Reminder

Approval of Consent Agenda to include:

- Approval of Previous Minutes from the March 22, 2024, Membership Meeting
 - Motion to approve by Angela Thomas, Seconded by Katrina Ponzini
 - No Discussion
 - Motion Passed

Treasurer's Report – Sean Hynes

- Job Posting Instructions
 - Members are not required to be an admin to post.
 - Application URL – Job Posting on Agency's Website – optional but good to use

Vice President's Report – Chris Coghill (Presented by Tabatha Freedman)

- Programming Updates
 - Next Membership Meeting will be on July 12, 2024
 - Get Award presented by Zulay Millan
 - Fall Workshop will take place on September 27, 2024
 - Focus on Leadership in the morning session presented by Honorable Ric Keller
 - Expanding Your Sphere of Influence in the afternoon session presented by Carrie Mathes, Orange County Government
- Scholarship Updates
 - Updated scholarship log available online
 - Payments will be reimbursed as opposed to being paid up front
 - Discussion on how to earn scholarship points

President's Report – Tabatha Freedman

- Chapter Award—Performance Seal and Outstanding Awards
 - Officers are working to complete the application for these awards
 - Due date is at the end of May

MARCH MEETING MINUTES (continued.)

CFC NIGP
Membership Meeting Minutes
Page 2 of 3

- Pro-D Opportunities Scholarship
 - Reminder these opportunities are posted on the website.
 - Will be adding more opportunities soon.
- NIGP VCON
 - Gretchen Bechtel, Lake County, Florida
 - Amy L. Munday, Lake County, Florida
 - Loni VanBenthuyzen, The School District of Osceola County, Florida
 - Triana Casteel, Brevard County Public Schools
 - Debra Feingold, City of Palm Bay
 - Janice Hughes, Greater Orlando Aviation Authority
 - Heather Beaudry, Brevard County Utility Services
 - Inga Fegley, County of Volusia
 - Fatima Calkins, Greater Orlando Aviation Authority
 - Anabel Gates, City of Clermont
- FORUM
 - In Person
 - Lisa Kesecker, The School District of Osceola County, Florida
 - William Henzman, Brevard County Public Schools
 - Virtual
 - Ramsey Jimenez, City of Clermont
 - Damaris Nazario, Toho Water Authority
 - Arima Santana, Seminole State College
 - Susan Ziegler, City of Palm Bay
 - Susan Perry, Orange County Public Schools
 - Michelle Cherry, The School District of Osceola County, Florida
 - Corie Cummings, Orange County Government
 - Angela Thomas, City of Orlando
 - Kristine Rodriguez, The School District of Osceola County, Florida
- RTS 2024
 - 10 hotel rooms are up for raffle for the 2024 RTS.
 - Must be signed up to attend the RTS all day to register for the raffle.
 - Vendor lists are being compiled.
 - Agencies do not need to be a chapter member to attend but do need to be a member to earn scholarship dollars

New Business

- Committee/Task Force (s) – Updates from Chairs
 - Note: Volunteer positions are available to include opportunities on episodic, task force, and regular committees
- Audit
 - Andrew Kokitus provided an update of the Financial Audit he completed
 - Only minor issues noted; nothing big to note.
 - Audit Findings will be available in a future newsletter
- Community Service
 - Janice Hughes presented the opportunity to service lunch with the Collation for the Homeless on a Saturday in September or October. More details to be available in the future.

MAY MEETING MINUTES (continued.)

CFC NIGP
Membership Meeting Minutes
Page 3 of 3

- Another way to work with this non-profit is through a list of needed items that are available from Target or Walmart.
- Monetary donations are a third option.
- Pro-D
 - Class matrix is posted on the website.
- Study Groups
 - Will be on hiatus until August. More information will be released soon about the Fall Session of the Study Group.
- Mentoring
 - Fatima Calkins noted that members can contact her if they are looking to be a mentor or if **someone is looking for a mentor to be paired with.**

Open Floor

- Recognition of New Certifications
- Job Postings, Announcements, New Positions, Purchasing News
 - Zulay Millan noted that Orange County Government has a Contracting Agent Position available
- Other New Business
 - No new business brought forward.

Chapter Meeting is Adjourned, 1:10 PM

- Motion to approve by Zulay Millan, Seconded by Maria Green

JULY MEMBERSHIP MEETING AGENDA



Membership Meeting Agenda Friday, July 12, 2024 12:00 PM—2:00 PM

11:45 AM Registration

12:00 PM Lunch

12:30 PM Chapter Business Meeting (Virtual Attendees join the meeting at this time)

1:00 PM Presentation

Welcome – Tabatha Freedman, President

Introductions, Welcome Guests & Recognition of New Members

Old Business

Secretary's Report and Approval of Previous Minutes – Nick Canjar

Spotlight Member

Special Event

Treasurer's Report and Approval – Sean Hynes

Consent Agenda

Item 1: Minutes from Previous Meeting

Item 2: Bank Reconciliations

Vice President's Report – Chris Coghill

Programming Updates

Scholarship Updates

President's Report – Tabatha Freedman

Chapter Award—Performance Seal and Outstanding Awards

Pro-D Opportunities Scholarships

RTS

FORUM

New Business

Committee/Task Force (s) – Updates from Chairs

Audit

Community Service

Pro-D

Study Groups

Internship/Externship/Mentoring

Legislation

Mentoring

Open Floor

Recognition of New Certifications

Job Postings, Announcements, New Positions, Purchasing News

Other New Business

July Meeting
LUNCH **MENU**

Box Lunches

2024 DATES

September 27th

Reverse Trade Show

Friday, November 8th

December 6th

Chapter Meeting Is Adjourned